

Safety Committee Minutes  
January 13, 2006  
Defiance, Iowa

The FSC safety committee met on Friday, January 13<sup>th</sup> in Defiance. Those in attendance were Rich Cline, Steve Jorgensen, Nick Wuebke, Steve Nelson, Jeff Chapin, Kenny Crawford, Jim Robinson, Steve Bruck, Steve Petersen, Steve Gawley, and Keith Heim.

Minutes from the December 9, 2005 meeting were handed out and reviewed. The minutes were approved as written. There will not be a formal safety committee meeting in February, but FSC will hold hazardous material and right-to-know training on February 23<sup>rd</sup>. All new employees in the past year and other employees on a three year rotating basis will need to attend. Jan Applegate will send out lists of all employees who need to attend.

An application seminar has been tentatively scheduled for February 21<sup>st</sup> in Walnut. SPCC plans were distributed for some additional sites and need to be kept with our other safety manuals. We may want to use poly tanks instead of steel for secondary containment of used oil as these tanks are considerably cheaper. Those employees running the seed treaters may need to wear a chemical suit. Steve Nelson will look into this.

Steve Petersen reported that there weren't any new workman's compensation or auto claims since the last meeting.

The committee then watched a fire training video. Yearly fire extinguisher inspections need to be completed. Steve Nelson reported that the Harlan Fire Department had a good price on fire extinguishers if any locations needed to buy some. A good rule of thumb is one extinguisher for every 3500 square feet of space. Also, extinguishers should not be over 75 feet apart when hanging on walls.

The committee then reviewed lock-out/tag-out policy. A video was watched and a quiz taken. The committee reviewed authorized, affected, and other employees as well as contractors who may be working on our facilities.

Steve Nelson handed out a list of top 25 deficiencies found during OSHA inspections. Locations should review this list and use it as a guideline for inspecting our facilities.

The next safety committee meeting is scheduled for March 10, 2006 in Atlantic. Chemical safety, review emergency action plan, and site security plan review are on the agenda. Meeting adjourned.