

Safety Committee Minutes  
April 14, 2011  
Harlan, Iowa

The FSC safety committee met on Thursday, April 14<sup>th</sup>, 2011 in Harlan. In attendance was Bob Bruck, Steve Nelson, Tom Grote, Steve Jorgensen, Bob Berndt, Steve Gawley, Gary Jahn, Adam Synder, Mark Martens, Jason Smith, Paul Hocamp, Shawn Macha, TJ Keane, and Clancy Murphy.

Tom Grote opened the meeting by reviewing the "suggestions for improvements" resulting from his and Gary Darlington's FSC facility tours. Gary Darlington is a loss control representative from Continental Western, FSC's insurance carrier. The group discussed each finding and determined an appropriate response to the suggestion. Tom Grote compiled the responses and will be working with Gary to get the issues corrected.

Bob Bruck reported that there are 2 workers compensation and one auto claim so far this fiscal year. The monetary impact of the larger claims was discussed and the fact that FSC's workers compensation premium rates have significantly increased.

Tom Grote then demonstrated the Lezage computer based safety training for the group. The group decided this web based training is the direction FSC should be pursuing for future employee training. This system will allow for better tracking of employee training, more up to date training material, and allows FSC access to a more comprehensive list of training topics. There is also a quiz at the end of each training segment which an employee must pass to be credited for the training. Tom also briefly demonstrated the login procedure and other miscellaneous topics on RCI's website.

Gary Jahn addressed the group and stressed the need for ALL incidents to be reported to Bob Bruck at the General Office within 24 hours of the incident. The group also discussed the fact that a drug test needs to be administered on all employees involved in an accident. If a drug test kit is needed, contact Steve Gawley or Tom Grote.

The meeting was wrapped up by determining the next meeting date and the next quarter's training topics that need to be completed before the next meeting.

The next meeting is tentatively scheduled for the afternoon of July 27<sup>th</sup>.