

Company: Farm Service Cooperative

Job Title: Feed Delivery & Feed Mill Operator

FLSA Designation: Non-Exempt

Reports to: Branch Manager



Feed Delivery & Feed Mill Operator Role: Drive the designated delivery truck for bulk or bag feed deliveries. Assist in the manufacturing of complete feeds, base mixes and feed products sold by Farm Service Cooperative. Assist with ingredient and warehouse inventory, grain receiving, handling and inventory.

Accountabilities/Essential Functions:

- Deliver bulk or bag feed orders to FSC customers, as per customer request, using the designated FSC truck/equipment.
- Operate all grain equipment at elevator or feed mill to include manipulation of controls, levers and valves to start elevator equipment and to adjust equipment positions, speeds, timing and material flows.
- Weigh or measure materials and products, using scales or other measuring instruments, or read scales on conveyors that continually weigh products to verify specified tonnages and prevent overloads.
- Operation of feed storage bins for bulk feed products.
- Manage bag and bulk feed inventory to include recording production data such as weights, types, quantities and storage locations of materials, as well as equipment performance problems and downtime.
- Perform bagged or bulk feed or grain deliveries, as needed, including loading and unloading of corn or soybeans.
- Assist Feed Department in receiving, handling and quality control of grain and ingredients needed.
- Conform to safety and regulatory compliance requirements, as directed and per company policy.
- Perform or implement housekeeping and maintenance, as needed, of grain and feed facilities.
- Complete monthly inventory of feed warehouse and weekly grain inventory in elevator.
- Become knowledgeable and familiar with FSC's products, policies and procedures.
- Review suggestions of ways to improve work methods and procedures made by employees and decide on course of action.
- Coordinate procurement, maintenance, storage and quality control activities of feed to obtain optimum production and utilization of human resources, machines, product and equipment.
- Work in cooperation with other divisions, locations, customers, supervisors and managers with a positive attitude and willingness to provide positive feedback to them.
- Travel to other FSC locations and/or vendors is required.
- Perform other duties and tasks as assigned by the Feed Mill Operations Manager.

Knowledge, Skills and Experience:

- Ability to communicate information or ideas effectively in oral or written form.
- Ability to listen to what other people are saying and ask questions as appropriate.
- Perform basic math operations (add, subtract, multiply, divide) to include, but not limited to, use of whole numbers, fractions, decimals, percentages and discounts.
- Knowledge of principles and methods involved in promoting, showing and selling of products or services. This includes marketing strategies and tactics, product demonstration and sales techniques, and sales control systems.
- Work and communicate with internal and external customers to meet their needs in a polite, courteous and cooperative manner. Committed to quality service.
- Ability to identify and analyze problems associated with work processes.
- Develop constructive and cooperative relationships with others.
- Ability to organize and work on multiple tasks concurrently.
- Demonstrate responsible behavior and attention to detail.
- Encourage and facilitate cooperation, pride, trust, and group identity. Foster commitment and team spirit.
- Knowledge and skill in judgment and decision making, negotiation, and management of material resources.
- Ability to analyze organizational and operational problems and develop timely and economical solutions.
- Capacity to adjust to change, work pressures or difficult situations without undue stress.

Education, Training, Certifications Required:

- Valid Class A Commercial Driver's License (if driving semi-tractor/trailer)
- Valid Class B Commercial Driver's License (other vehicles)
- Air Brake Endorsement
- Current medical card
- Farm or Agricultural background

Equipment, Tools, Machinery Used:

- Company vehicles
- Computers/Office Equipment
- Telephone
- Elevator equipment
- Forklift
- Calculators
- Fax/Copier

Special Conditions of Employment (licenses, certificates, credentials, altered work schedules, furloughs, travel, etc.):

- Valid Class A Commercial Driver's License (if driving semi-tractor/trailer)
- Valid Class B Commercial Driver's License (other vehicles)
- Air Brake Endorsement
- Current medical card

Protective Clothing and Devices:

- Some of the job duties of this position may require you to wear personal protective equipment (PPE), if so, when and how to use this equipment will be explained to you at the time of hire.
- To determine ability to perform job functions where the use of a respirator is required, employees will be given a physical examination prior to performing this type of work.

Feed Delivery and Feed Mill Operator, Page III

Working Conditions and Physical Demands:

- Ability to lift a minimum of 60 pounds on a consistent basis.
- 80% of work performed in daily operation delivering feed.
- 20% of work performed in feed mill, as needed.
- Ability to work days, evenings and weekends, with or without prior notice.
- Requires exposure to high places, minor burns, cuts, bites or stings, contaminates.
- Requires standing, walking, bending, stooping, pinching, grasping, reaching above and below shoulder.
- Requires working in non-controlled environmental conditions, including indoors or outdoors and exposure to all weather conditions, including very hot (above 90 F degrees) or very cold (below 32 F degrees) temperatures.
- Includes exposure to sounds and noise levels that are distracting or uncomfortable.
- Job tasks are performed in close physical proximity to other people, cramped work spaces and/or getting into awkward positions.